

Yorkshire Plus Region

Assistant District Safeguarding Officer

Person Specification:

	Essential	Desirable	Assessment
Education and Training			
Educated to degree level or equivalent in a relevant field (Child Care, Social Work, Probation, Police etc) or relevant professional training		X	A/Q
A qualification in the supervision of others, e.g. in Social Work, Probation or other Child Protection or Church related work		X	A/Q
Equality, Diversity, and Inclusion training and /or Anti-racism training		X	A/Q
Proven Abilities, Knowledge and Skills			
Ability to appreciate the different dimensions of safeguarding within faith groups	X		A/I
Experience of audit activity and complex decision making, gathering and appropriately recording sensitive data, and monitoring, evaluating and scrutinising areas of work to identify risk, themes and trends to make sound professional judgements to inform appropriate interventions	X		A/I
Experience in the development and maintenance of databases and data management and the manipulation of these to create data reports		X	A/I
Proven track record of developing and delivering training; mentoring and supporting staff.	X		A/I
Experience of working with volunteers	X		A/I
Experience of safeguarding either within the church or within a professional capacity	X		A/I
Bring to the team a range of skills and practical knowledge of safeguarding issues	X		A/I
Be aware of and able to work with the changes in safeguarding legislation and within the Methodist Church guidelines and provide information, advice and support within this context	X		A/I
Excellent written and oral communication skills, ability to constructively challenge	X		A/I
An understanding and appreciation for contextual safeguarding in culturally diverse geographies	X		A/I
Able to represent the Church to external stakeholders	X		A
Knowledge and/or experience of the structure within the Methodist Church		X	A/I
Have an understanding of confidentiality and information sharing	X		A/I
Competent in using IT systems ie. Excel, Microsoft, etc.	X		A/I

Personal Qualities			
Be committed to the principles and practice of safeguarding within the Methodist Church	X		A/I
Professional and positive approach, with a commitment to professional development and self improvement.	X		A/I
The ability to develop constructive and healthy working relationships	X		A/I
Ability to organise, plan and prioritise tasks, meeting agreed timescales	X		A/I
Flexible availability and willingness to work in partnership with local safeguarding officers and the DSO	X		A
Ability to travel around the three Districts in the Yorkshire Plus Region	X		A

Method of Assessment: A - Application; I - Interview; Q – Proof of qualification (certificates)