



Youth Worker

Bents Green Methodist Church, Sheffield, S11 7PU

Job Information Pack

Closes to applications: **Monday 22nd June 2026 (Midday)**

JOB DESCRIPTION

Job title:	Youth Worker
Employed by:	Bents Green Methodist Church, Sheffield, S11 7PU (Charity Number 1135850)
Location of work:	Bents Green Methodist Church
Reports to:	An appointed Line Manager and management support group
Key internal relationships:	<ul style="list-style-type: none">• Member(s) of the church council designated to support children's and youth activities• Colleagues who help run the children's and youth activities
Key external relationships:	<ul style="list-style-type: none">• Circuit Children and Youth Coordinator• District Children and Youth Coordinator
Occupational requirement:	A specific faith is an essential requirement for this role and in accordance with the Equality Act 2010 it is and it will remain for the duration of employment an occupational requirement that the successful applicant is a practising Christian

Purpose of the role:

To maintain our current successful clubs for primary-age children and secondary-age young people and to play an active part in supporting and developing other activities for young people, families and the wider church community we seek to employ a Part-Time (20 hours per week) Youth Worker

Main responsibilities:

- Lead our Lighthouse after-school club for Primary-age children on Wednesdays afternoons
- Lead our Lampstand Youth Club for Secondary-age young people on Friday evenings
- Work collaboratively with those currently leading or helping with relevant existing activities
- In agreement with your Line Manager as priorities are agreed and as time allows provide targeted support across the following areas:
 - Girls Brigade on Thursday evenings
 - Teenagers group on Sunday mornings
 - Fresh expressions of worship on weekends
 - Activities for our SEND community of young people
 - Messy church, holiday clubs and developing links with local schools
- Maintain accurate records of your work considering GDPR and Data Protection requirements
- Ensure the safety and well-being of all children and young people by implementing and promoting the Church's safeguarding policy and reporting procedures.

Other requirements:

- Prepare and deliver reports and attend relevant meetings as asked by your Line Manager
- Be an active and engaged participant in relevant communities of practice
- Maintain a good understanding of the culture and values of Bents Green Methodist Church
- Undertake all other reasonable duties

PERSON SPECIFICATION

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Employed by: Bents Green Methodist Church, Sheffield, S11 7PU
 (Charity Number 1135850)

Location of work: Bents Green Methodist Church

E = Essential, D = Desirable, M = Method of Assessment	E	D	M
Training and Qualifications			
Good understanding and use of written and spoken English	Yes		A,I
Recognised youth work, mission, community and/or theology qualification		Yes	A,I
Knowledge, Skills and Experience			
Experience of leading activities with children, youth and families	Yes		A,I
Experience of working in a church or faith-based setting		Yes	A,I
Experience of providing pastoral care for children and young people	Yes		A,I
Knowledge of organising, leading and developing existing and exploring new activities that meet the current and future needs of a church community		Yes	A,I
Knowledge of safeguarding, committed to work within and positively promote established safer recruitment procedures	Yes		A,I
Confident user of social media, understanding how different platforms work and how different groups engage with them	Yes		A,I
Skilled user of IT (i.e., computers, internet, Microsoft packages)	Yes		A,I
Qualities and Aptitudes			
An active listener, friendly and sensitive, with excellent interpersonal skills	Yes		A,I
Excellent organisational and time management skills to deliver activities	Yes		A,I
Able to present a strong Christian example in speech, action and prayer	Yes		A,I
Able to maintain appropriate professional/personal boundaries, understanding of when to hold confidence, signpost or disclose	Yes		A,I
Able to adapt positively to changing priorities and circumstances	Yes		A,I
Any Other Requirements			
A well-developed Christian faith	Yes		A,I
Be an active participant in any relevant communities of practice	Yes		A,I
Supportive of the ethos and charisms of the Methodist Church	Yes		A,I
Be aware and sensitive to issues of EDI	Yes		A,I
A flexible approach to working in response to the evolving needs of Bents Green Methodist Church and the wider Methodist Church	Yes		A,I
A satisfactory disclosure from an enhanced DBS check	Yes		DBS

A: Application form; **I:** Interview; **Q:** Proof of Qualification; **P:** Presentation; **E,** Exercise

GENERAL TERMS

Working arrangement:	Based at Bents Green Methodist Church, Sheffield, S11 7PU Evening and weekend work is a fundamental part of this role At least 2 days free of responsibilities every week
Hours:	20 per week We are open to conversation about a core hour working arrangement with remaining contracted hours to be worked flexibly
Salary:	£15 per hour (Actual Salary £15,600 FTE £28,860)
Responsible to:	An appointed line manager and management support group
Responsible for:	N/A
Faith requirement:	A specific faith is an essential requirement for this role and in accordance with the Equality Act 2010 it is - and it will remain for the duration and continuity of employment - an occupational requirement that the successful applicant is a practising Christian.
Probationary period:	Offers of employment are conditional on the satisfactory completion of a 3-month period of probationary service. We reserve the right to extend this to a maximum of 5-months if it is felt necessary to do so
DBS Certificate:	Offers of employment are conditional on a satisfactory enhanced disclosure from the Disclosure & Barring Service (DBS)
Training:	There will be the need for you to attend training relevant to the continually evolving requirements of the Methodist Church. Where possible training will be undertaken in contracted hours but if this is not possible you will receive time off in lieu (TOIL). On appointment, the following training courses must be completed at the earliest opportunity: <ul style="list-style-type: none">• Methodist Church Foundation Safeguarding Training• Methodist Church Advanced Safeguarding Training• Methodist Church Unconscious Bias Training• Methodist Church EDI Training
Anticipated start:	September 2026

IMPORTANT NOTES

Adjustments:

Please contact us if you require adjustments making at any stage or to any aspect of the recruitment process. If you are selected for interview, we will ask if you have any access needs or if you require any reasonable adjustments to be made

Entitlement to work in the UK:

Any job offer will be conditional on you demonstrating the right to live and work in the United Kingdom as required by the Immigration Asylum and Nationality Act 2006. You will be required to evidence your right should an offer of employment be made

Experience, knowledge and skills:

The person specification lists the requirements for this post. The panel only consider information written on your application form and will assess this information against the person specification

References:

Any job offer will be conditional and subject to the receipt of satisfactory references. We reserve the right to withdraw a conditional offer of employment based on the references that we receive

Criminal convictions:

You will be asked to disclose details of unspent convictions. Having a criminal record does not automatically bar you from working with us but this will depend entirely on the conviction and the job that you have applied for

Data protection:

The information you provide will be held securely and in confidence. We process information in line with our Privacy Policy and the information we hold will, if you are appointed, be used to administer your employment with us.

By making an application, we assume that you agree to the processing of your data in accordance with our [Privacy Policy](#)

Equality, diversity, and inclusion:

Our aim is to have a workforce that reflects the diversity of talent and abilities drawn from across our communities. In line with the Equality Act 2010, we will monitor the composition of our workforce to ensure it is representative and that staff are treated equally and fairly.

Unless an 'Occupational Requirement' is in place for a vacancy and clearly stated as such, recruitment decision will be made solely on the basis of an applicant's ability and merit as measured against the criteria of the job

NEXT STEPS

As part of our safer recruitment procedure applications should be made on a Methodist Church application form. CVs are not accepted

- Request from and return completed application forms to dglennevans@hotmail.co.uk
- Informal conversations about the role before making an application are actively encouraged. Please direct these to johnwilkins73@gmail.com

Anticipated timeline:

1. Closing date:	Monday 22 nd June 2026 (Midday)
2. Interview date (in-person):	w/c/ Monday 6 th July 2026

1. We reserve the right to close the vacancy earlier than this date should a sufficient number of applications be received
2. Interviews will be held in-person at Bents Green Methodist Church