

Job Information Pack

# **Community Pioneer Worker**

Dinnington Methodists, Trinity Methodist Circuit

Closing date: **31<sup>st</sup> March 2025**

Interview date: **7<sup>th</sup> April 2025**

### The Journey:

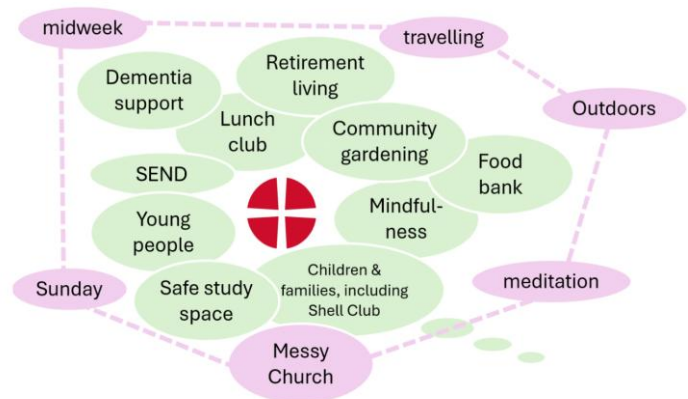
In early 2024 Dinnington Methodist Church, part of the Trinity Methodist Circuit, recognised that their finances were continuing to decrease and noted rumours had started within the local community which expressed concern that the church might be closing.



It was felt by everybody connected that the Methodist Church still had much to offer the community of Dinnington, and so a vision group was formed to engage with other community groups, churches and agencies to discern God’s call and to see if it was possible to ‘experiment’ with some new work in the name of the Methodist Church in Dinnington.

### The Vision:

Dinnington Methodists are beginning creating a series of safe spaces where those who are overlooked by society can experience a sense of belonging and feel confident to explore questions of faith. As the project evolves, Dinnington Methodists will continue to experiment with several different starting points with the aim of building a “community of communities.”



### The Role:

To realise this vision, the Trinity Methodist Circuit seeks to appoint a Community Pioneer Worker, to work from the Methodist Premises in Dinnington, on a part-time permanent contract, paying £17 per hour. (FTE salary of £32708.)

### Working arrangement:

To flourish in post a flexible approach to the working pattern is essential. This will include evening and weekend working, with two days free of responsibility each week.

### Faith:

A faith is an essential requirement for this role and in accordance with Schedule 9 of the Equality Act 2010 it is an occupational requirement that the successful applicant is a practicing Christian.

**Job title:** Community Pioneer Worker  
**Employed by:** Trinity Methodist Circuit  
**Location:** Based from existing Methodist premises in Dinnington, using other venues/locations as appropriate.

**Reports to:** Accountable to the Rev Angela Pothecary and supported by the Pioneer Project Management Team.

**Key relationships:**

- Rev Angela Pothecary (Line Manager)
- Rev Julie Coates (Superintendent Minister)
- Pioneer Project Management Team
- Church, Circuit and District Officers, Staff and Volunteers

**Key relationships:**  
(External)

- The community of Dinnington
- Local ecumenical partners
- Local support groups
- Local agencies and statutory bodies

**Purpose of role:**

- Encourage people to belong through establishing a number of safe spaces to host activities, gatherings and projects - within Methodist premises and, if appropriate, other local places.
- Using a vibrant faith to explore fresh expressions of church develop new Christian communities.
- Enable people to explore faith and spirituality in an environment that works for them, developing new worshipping communities.

### **Main responsibilities:**

#### Safe Spaces:

- Through traditional conversation and by using creative methods, engage proactively with the local community to understand and identify what the local need is and where the gaps are in the existing provision of services.
- Where practical establish new groups, projects and initiatives to meet these needs, utilising Methodist premises for the benefit of the community, which has a kitchen, green space and community space.
- Facilitate existing local community groups through the opening of Methodist premises, offering encouraging support with their growth and sustainability.
- Where appropriate work ecumenically (or collaboratively with local agencies) to explore new opportunities around youth work, mental health, poverty alleviation and wellbeing. (note: there is existing provision in some of these areas but more than can be done across all age and social groups, and Methodist premises are ideally located in town.)
- Establish connections with local education providers to understand how Methodist premises might be of use to community initiatives that they are considering or that they might support us with (e.g., A safe study space for students with Wi-Fi access).

#### Partnerships and Community Links:

- As opportunity arises, attend community meetings and become a recognised voice.

- Establish new and develop existing relationships with ecumenical partners, local agencies and support groups/networks.
- Become a trusted presence in the community through visibility and presence.
- Through a collaborative approach discern more clearly the actual needs of the local community and encourage appropriate and proportionate responses to these.

#### Volunteers:

- Identify, develop and grow an effective team of volunteers to support the work.

#### Safeguarding:

- Work within Methodist safeguarding policy adhering to safer recruitment processes.

#### Other requirements:

- Be an active and engaged participant in the Methodist Pioneer Pathway.
- Prepare and deliver reports, as asked to do so, to relevant Church and Circuit meetings.
- Maintain a good understanding of the culture and values of Trinity Circuit.
- As requested by your Line Manager, undertake all other reasonable duties that support the evolving mission in Dinnington and the wider Trinity Circuit.

### **Summary of terms and conditions:**

<b>Contract type:</b>	<b>Part-time<sup>1</sup></b> <sup>1</sup> We are flexible and interested to speak with people seeking part time hours, or those interested in a job-share arrangement.
<b>Working hours:</b>	18.5-27.75 hours per week (0.5-0.75 FTE)
<b>Work pattern:</b>	A flexible working pattern, to include evening and weekend working.
<b>Rate of pay:</b>	<b>£17 per hour</b> (£16354-£24531 Actual Salary)
<b>Location:</b>	The role will be based in the town of Dinnington from the existing Methodist premises and other venues as appropriate.
<b>Annual leave:</b>	Leave for a full-time employee is 33-days inclusive of public holidays. Leave for a part time employee is calculated pro-rata to this.
<b>Pension:</b>	There is a contributory pension scheme to which eligible staff will be auto enrolled. Employees who do not meet the auto enrolment criteria are eligible to join the Scheme, subject to certain provisions.
<b>Probationary period:</b>	Offers of employment are conditional on the satisfactory completion of a 6-month period of probationary service. We reserve the right to extend this up to a maximum of 12-months.
<b>DBS disclosure:</b>	Offers of employment are conditional on a satisfactory enhanced disclosure from the Disclosure & Barring Service (DBS).
<b>Right to work:</b>	Offers of employment are conditional on the successful applicant demonstrating the right to live and work within the United Kingdom as required by the Immigration Asylum and Nationality Act 2006.
<b>Training:</b>	There will on occasion be the need for training to be completed that is relevant to the role and to the requirements of the Methodist Church. This appointment is conditional on the successful completion of the Methodist Creating Safer Space Foundation and Advanced Module Safeguarding training, within the first 3 months of employment.

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	<b>E</b>	<b>D</b>	<b>A</b>
<b>Training and Qualifications</b>			
Good understanding and use of written and spoken English	Yes		A, I
Higher level qualification in mission and/or theology		Yes	A, I, Q
<b>Knowledge, Skills and Experience</b>			
Experienced in practical evangelism and faith infused outreach work.	Yes		A, I
Experienced in establishing dialogue with a diverse range of people, including those currently unaffiliated with faith and the church, being respectful of the economic, cultural and social profile of the area.		Yes	A, I
Experienced in creating and developing safe spaces to encourage and develop confidence and self-belief – empowering those for whom life can be difficult.	Yes		A, I
Experienced in working collaboratively with ecumenical partners, local agencies and support networks, developing positive and trusted relationships.		Yes	A, I
An understanding of how to create forms of worship that are relevant to those joining them, which meet needs and that help people to see their value.	Yes		
Creative thinker, with experience in exploring activities that meet a specific need whilst supporting and empowering people to recognise their potential.	Yes		
Experienced in recruiting and supporting a group of volunteers.		Yes	A, I
Good all-round knowledge of social media platforms and how they might be used to interact and develop relationships with the local community.	Yes		A, I
<b>Qualities and Aptitudes</b>			
A person of vibrant faith, and a strong sense of calling to Pioneering Ministry, with an interest in exploring fresh expressions of church.	Yes		A, I
Able to react and adapt positively to changing priorities and circumstances in order to meet the current and future needs of the local community.	Yes		A, I
Able to work under pressure, often with competing priorities.	Yes		A, I
Able to identify and explore the giftings of others and nurture a team.	Yes		A, I
An active listener, friendly and sensitive, with excellent interpersonal skills.	Yes		A, I
<b>Any Other Requirements</b>			
Be supportive of the ethos and charisms of the Methodist Church.	Yes		A, I
Awareness of and a sensitivity to issues of equality, diversity and inclusion and a commitment to the unique value of the individual in all aspects of life.	Yes		A, I
A commitment to work irregular hours, to include evenings and weekends, as the role evolves and develops.	Yes		A, I
To be an active participant in any relevant communities of practice.	Yes		A, I
A satisfactory disclosure from an enhanced DBS check.	Yes		DBS

**Assessment:**

**A:** Application form; **I:** Interview; **Q:** Proof of Qualification; **P:** Presentation; **E:** Exercise

**Next steps:**

We actively encourage enquiries, pre-arranged visits and welcome informal conversations about the role. In the first instance we ask that you direct these by email to [Rev Julie Coates](#) or telephone Rev Julie on 01777 702573.

- Click [here](#) to download an application form.
- Click [here](#) to return your completed application form.

**Anticipated timeline:**

A start date as soon as possible is available and will be discussed at interview stage.

<b>1. Closing date:</b>	31 <sup>st</sup> March 2025 (Midday)
<b>2. Shortlisting date:</b>	3 <sup>rd</sup> April 2025
<b>3. Interview date:</b>	7 <sup>th</sup> April 2025

1. We reserve the right to close the vacancy earlier than this date should a sufficient number of applications be received.
2. We will contact applicants after this date to let them know if we are progressing their application.
3. Interviews will be held in-person at the Methodist premises in Dinnington.

**Adjustments:**

Please let us know if you require adjustments making at any stage or to any aspect of the application process or provide us with any information that you feel relevant whilst we consider your application.

If you are selected for interview, we will ask if you have any access needs or if you require any reasonable adjustments to be made for the interview. Please be assured that we will be supportive in discussing reasonable adjustments at all stages of the recruitment process.

If you have any questions about how we recruit you can contact us by clicking [here](#).

**Entitlement to work in the UK:**

Any job offer will be conditional on you demonstrating the right to live and work within the United Kingdom as required by the Immigration Asylum and Nationality Act 2006. You will be asked to provide evidence of your entitlement should an offer of employment be made.

**Experience, knowledge, skills, and abilities:**

The person specification lists minimum requirements for this post. When shortlisting, the panel will only consider information that is written on your application form, and they will assess this information against the person specification. *Where CVs are submitted these will not be used to make shortlisting decisions.*

**References:**

Any job offer will be conditional subject to receipt of satisfactory references. We reserve the right to withdraw a conditional offer based on the references that we receive. One should be from your current or most recent employer, the second from a previous employment. It is important that both referees are able to comment on your suitability to the role.

**Criminal convictions:**

Anyone who applies to work with us will be asked to disclose details of unspent convictions. Whilst having a criminal record does not automatically bar you from working with us this will depend on the job that you have applied for and the nature of the conviction.

**Data protection:**

The information you provide will be held in the strictest confidence. We process information in line with our Privacy Policy and if you are successful in your application the information that we hold will be used to administer your employment with us. By making an application, we assume that you agree to the processing of your data in accordance with our Privacy Policy.

**Equality, diversity, and inclusion:**

Our aim is to have a workforce that reflects the diversity of talent and abilities drawn from across our community. In line with the Equality Act 2010, we will monitor the composition of our workforce to ensure it is representative and that staff are treated equally and fairly.

Unless stated that an 'Occupational Requirement' is in place for a vacancy, recruitment will be made on the basis of an applicant's ability and merit as measured against the job criteria.