

## SHEFFIELD METHODIST DISTRICT

### Application for a Grant from the District Learning and Development Fund Please make sure you have read the Terms of Reference carefully before filling in the Grant Application

Please complete all relevant sections of this form using the guidance above  
and return on-line to: [admin@sheffieldmethodist.org](mailto:admin@sheffieldmethodist.org)

or by post to: The Administrator  
Sheffield District of the Methodist Church office  
Victoria Hall Methodist Church, Norfolk Street, Sheffield S1 2JB

<b>Name:</b>	<b>Your Church and Circuit or Organisation:</b>
<b>Address:</b>	<b>Email:</b>
	<b>Telephone:</b>
	<b>Present role:</b> Eg church steward; youth worker; church member
<b>What sort of learning activity do you want to do?</b>	
<b>What topics/themes with the learning cover?</b>	
<b>How will this help you in your ministry or the church/organisation in their mission?</b>	
<b>When will the activity take place? (start and end dates where relevant)</b>	
<b>Where will the activity take place?</b>	
<b>How much time will the activity take: (Please indicate the duration of the course or activity)</b>	
<b>For which type of grant are you applying? (Please see the guidance notes for the allocation of grants)</b>	
1. Course / Workshop / Study Programme 2. Academic Grant 3. Learning Opportunity 4. Donation 5. Learning & Development Costs	

<b>What is the total cost of the activity? £</b>	<b>How much are you applying for? £</b>
<b>If possible, please show the breakdown of the total cost as follows:</b>	
<b>Fees</b>	£
<b>Travel Costs</b>	£
<b>Books/materials</b>	£
<b>Other (eg grant or donation towards a larger cost – please give details)</b>	£
	<b>Details</b>

<b>What are you/your Church contributing towards the cost of this activity? (if applicable)</b>	£	Details of any non-financial support
<b>What is your Circuit contributing towards the cost of this activity? (if applicable)</b>	£	Details of any non-financial support

<b>Please indicate any other sources of grants for which you may have applied:</b>	<b>How much applied for:</b>	<b>How much agreed:</b>
•	£	£
•	£	£
•	£	£

**If the grant is approved, is it:**

a one-off payment

payment to be spread over a number of years?  
How many years?

**Please indicate when (dates) the payment is needed by:**

**When did you last apply to this fund?**

**What other learning and development activities have you undertaken in the last three years?**

**If your application is successful, please indicate to whom the money should be sent:**

**Bank Name:**                      **Sort Code:**

**Account Name:**                **Account Number:**

Applicant

Signed.....

Date.....

Please include an email or letter of support and endorsement from your Church, Circuit, District or Connexion.

For official use only:	Reference: _____
Amount Approved .....	Single Payment
	.....per year for ..... Years
Additional notes:	
Approved by the Learning and Development Working Group	
Signed.....	Date .....